Marist College Kogarah

Bring Your Own Designated Device

Parent/Guardian Information Booklet

Year 7, 2017
What is BYO-DD?

BYO-DD stands for Bring Your Own Designated Device. It is a model where students bring a personally owned technology device to school to assist with their learning.

The type of device that is acceptable will be designated by Marist College Kogarah. The College expects that all students in Year 7 will commence the 2017 school year with this device.

The device will be used to allow students to access the internet and other educational resources provided on the College network.

What Device has the College Designated?

The College has designated a HP Probook 13” running Windows 10. The College has negotiated with Hewlett Packard (HP) to offer this computer at a number of price points depending on processor and memory options.

Where Should I Purchase My Son’s Device?

The College strongly recommends that the device is purchased through Sydney Catholic Schools (SCS) BYOD portal. The College has negotiated a range of options which provide additional benefits to parents and students that would not be available elsewhere.

How Do I Access SCS BYOD Portal?

The BYOD Portal may be accessed at the following location:

http://byo.syd.catholic.edu.au/
What are the Benefits of Purchasing Through the Portal?

1. On-site Warranty
   - On-site warranty will allow parents/students to have warranty repairs completed at the College by a HP technician.
   - The warranty is for a period of **three years** as opposed to the standard one year available on most retail devices.

2. Loan Computer
   - A loan computer will be made available while your son’s computer is being repaired.

3. Optional Accidental Damage Insurance
   - You will be able to purchase optional Accidental Damage Insurance.
   - The approximate cost is $165.
   - Typical repair costs for accidental damage –
     - Cracked screen approximately $160-$200.
     - Damaged case approximately $150-$400.
   - Please ensure that you check the term and conditions of the insurance directly with HP.

What Technical Support Will be Provided by the College?

**In-scope of Support**

ICT will only provide support for -

- Connecting to the College’s wireless network;
- Connecting to the internet;
- Connecting to CloudShare; and
- Chrome browser.

**Out-of-scope of Support**

- All support and maintenance - other than what is listed under In-scope of Support - is not supported by ICT and is not the responsibility of the College.
- Fault diagnosis, warranty claims and hardware/software repairs are not the responsibility of the College.
- BYODD shall not be bound to the College domain.
- BYODD shall not have a Standard Operating Environment (SOE) provided for by the College.
- BYODD shall not have College licensed software installed on them.
Care for Device

Who is responsible for the care of the device?

At all times the student will be responsible for the care and safety of his device. In addition, a student is responsible for ensuring that his device is used in an appropriate manner.

We urge students and parents to review the SCS Acceptable Use of Technology Agreement 2016 located on the College website.

The College reserves the right to capture, store and review all online activity and content created or accessed via school provided services. Such material is the property of the College and SCS.

A BYOED may be taken or reviewed where there is a reasonable belief that –

- There has been or may be a breach of the College rules or policy.
- There may be a threat of harm to a student, others or system security.

Who is Responsible for Loss or Damage to the Device?

As stated above, the student is responsible for the care and safety of his device. The College will not be liable for the loss or damage of any BYOED or any other personal property.

The College encourages parents/guardians to -

- Purchase the optional Accidental Damage Insurance available via the online portal.
- Consult your household insurance company to determine if your son’s BYOED is covered under your household contents insurance.
Can I Purchase a Device Elsewhere?

Parents may choose to purchase an alternative device however, please note the following limitations -

- The device must be a laptop-style device. Tablets such as iPads, android devices and smartphones are not acceptable.
- The device must have enough battery power to last a full school day. A manufacturer-claimed six hours battery is a minimum. Eight hours is recommended.
- The device must support 5GHz wireless networks.
- The device must support the 802.11n protocol. It is recommended the device also supports a 802.11ac wireless protocol.
- The College ICT team is unable to offer the same level of support for externally-purchased devices.
- Any warranty claim or accidental damage incidents will be the responsibility of the parents to administer off the College site.
- Generally, retail devices only include 12 months’ warranty. Out-of-warranty repairs can be expensive typically ranging from $300-$1200.

Can I Use a Laptop We Already Own?

The aim of the program is to ensure ALL students are equipped with reliable, high performing devices that allow for the development of an equitable learning environment. It is imperative that no student is disadvantaged by having a device that lacks the reliability or the performance to meet the demands of daily use. Accordingly, the College is discouraging the use of older, less reliable devices. If, however, you feel you have a device that will meet the minimum requirements of the program, we ask that you complete the following online application form -

https://goo.gl/forms/trv7aS495W0h7A5W2

Approval will be granted if -

- The device is deemed to meet the minimum requirements of battery life, wireless connectivity and operating system version.
- The device is of the appropriate form-factor ie not a tablet/smartphone.
- Minimum hardware specifications for the College network are as follows -
  - The device must support a 5GHz wireless environment.
  - The device must support the 802.11n and 802.11ac wireless protocol.
  - The device must have a battery life that lasts for a minimum of six hours.
Use of the Device

Wi-Fi Access

• While at school the College will provide students with access its Wi-Fi network. This will allow students to access their internet and SCS Cloudshare account. The use of personal 3G/4G hotspots on mobile phones will not be permitted.

Will there be Web-filtering at School?

• While onsite all internet content will be accessed via CeNet and ZScaler proxies. These systems are used by SCS to filter internet content. They are designed to block age-restricted, potentially harmful or illegal content.

Will there be Web-filtering at home?

• The College is only able to filter content while students are on the College grounds. Filtering of content at home is the responsibility of parents/guardians.

Recharging the Device

• Students are responsible for ensuring that they fully charge their device each evening for the following school day. The re-charging of devices will not be available at school.

What if my son leaves his device at home?

• Loan devices will NOT be issued to students who forget to bring their device. Students will need to use pen and paper for the day. Sanctions may be issued as per the Student Behaviour Management Policy if this is a repeated behaviour.

Textbooks and Exercise Books

The College will continue to have its textbooks supplied by Endeavour Education. Students will be supplied with both paper and electronic textbooks.

As part of their orientation program students will be assisted in ensuring that where available electronic copies of textbooks are installed on their BYODD. Some publishers will issue an individual code that is needed for installation. Please ensure that your son brings these codes with him during the orientation week.

Where students have an electronic copy of their textbook installed on their device, they will not need to carry their physical textbook to class. This has been a long-standing College policy so as to reduce the weight of materials that students have to carry each day.
Printing

Students will be encouraged to submit work electronically thus reducing the need to print.

Printing facilities at the College are limited to the photocopier in the Library. Students will be able to print to the photocopier. This printing will incur a per page cost as determined by the College.

Software

Students will need administrative access to their device so that they can install programs and change settings as needed.

The following software needs to be installed on the device -

**Anti-Virus Software**

- Up-to-date anti-virus and anti-malware software must be installed on your son’s BYODD.

**Internet Browser**

- The College’s designated internet browser is Google Chrome.
- The device should also have the following plug-ins installed -
  - Adobe Flash
  - Adobe Shockwave
  - Java
  - PDF Reader

**Productivity Software**

- The College makes use of the Google Apps Suite. This provides students with access to word processing, data analysis, presentation and desktop publishing applications.

Additional Assistance

Should you require additional assistance from the College please contact:

Mr Darren Chantler
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Marist College Kogarah

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